HOW TO VIEW YOUR BENEFIT ELECTIONS

1. Log in to Workday > Click Menu > Scroll down to Personal > Select Benefits and Pay



2. Click Benefits > Select Benefit Elections

Your Benefits &

Note: The tiles display the team member's benefit elections. Scroll down on the page to view all benefit elections. Click **View as Grid** to view your benefit elections on a list

	Pay		My Semimonthly Totals View as	Grid to view your benefit ele	ections on a list.			
88	Overview		My Cost \$99.92 Employer Cost \$244.92 Change Benefits Change Retirement Savings View as Grid					
۲	Benefits	^						
	Benefit Elections Benefits by Date		Health Care and Accounts					
	Dependents		Medical - Cigna Broad Cigna HDHP Option 4 Broad \$5,000 Deductible	Dental Ameritas PPO Middle Plan	Vision VSP VIS			
	Beneficiaries		Plan - OAP (Open Access Plus) Network – with					
	ACA Forms		Cost (Semimonthly) \$68.50	Cost (Semimonthly) \$13.23	Cost (Semimonthly) \$2.85			
ē	Pay	~	Coverage Employee Only	Coverage Employee Only	Coverage Employee Only			
E	Compensation	~						
			<u>View Details</u>	View Details	View Details			
HP.	Suggested Links	^		• 0				
	ADP SSO	Ľ	Insurance					
	Goodwill Benefits	Ľ	Basic Life and AD&D	Voluntary Life and AD&D (EE)	Critical Illness Insurance			

3. Click View Details to view more information about each benefit.

Benefit Elections





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