

## FLOOR WORK LOG – LINENS AND OTHER SECTIONS

Use this log to keep track of which employee is assigned to what section in regards to weekly pulls and floor walk assignments. Extra rows were added to accommodate larger stores. Please use what is relevant to your store.

Week of: \_\_\_\_\_ to \_\_\_\_\_

Pull colors: \_\_\_\_\_ and \_\_\_\_\_

Date	Name	Section	Row	Mgmt. Initials	Notes
		Napkins			
		Placemats			
		Tablecloths			
		Washcloths			
		Hand towels			
		Bath towels			
		Beach towels			
		Shower curtains			
		Rugs			
		Hangers			
		Curtains			
		Miscellaneous			
		Material			
		Infant bedding			
		Twin sheets			
		Full sheets			
		Queen sheets			
		King sheets			
		Pillow cases			
		Pillow shams			
		Dust ruffles			
		Blankets			
		Comforters			
		Ladies belts			
		Ladies scarves			
		Men's wall accessories (socks, belts, hats, ties, etc.)			
		Kid's wall accessories (socks, belts, hats, ties, etc.)			

FLOOR WORK LOG – LINENS AND OTHER SECTIONS, CONTINUED

Week of: \_\_\_\_\_ to \_\_\_\_\_

Pull colors: \_\_\_\_\_ and \_\_\_\_\_

Date	Name	Section	Row	Mgmt. Initials	Notes
		Ladies wall accessories (socks, belts, hats, ties, etc.)			
		Purse wall			
		Linen baskets (wallets, backpacks, and other bags)			
		Linen bag wall			
		Luggage			
		Linen toppers (decorative pillows)			

OTHER SECTIONS (FURNITURE, BOOKS, AND SHOES)

Date	Name	Section	Row	Mgmt. Initials	Notes
<b>Furniture</b>					
		Furniture			
<b>Books</b>					
		Hardback books			
		Paperback books			
		Media			
		Categorized books			
		Kid's books			
<b>Shoes</b>					
		Ladies shoes			
		Men's shoes			
		Kids shoes			