

## PRODUCTION SUMMARY

The **Production Summary** contains production information for one store on a specific date.

Department and processors organize production information.

How to get there:

- Navigate to the Gazette
- Click the **Retail One Stop** link
- Under **Production**, click **Production Summary**
- Select a store and date
- Click **Submit**

Department

Processor: Name of processor

Total Hours: Actual hours spent processing (does not include lunch or other unpaid hours)

Gaylords Processed: Number of gaylords that the processor went through

Total \$ Processed: Total dollar value of the merchandise processed for that day

Average Price: Total dollars processed divided by the number of items processed

Items Processed: Number of items that were priced by that processor

Production Summary: Jun 10, 2014  
Store#075

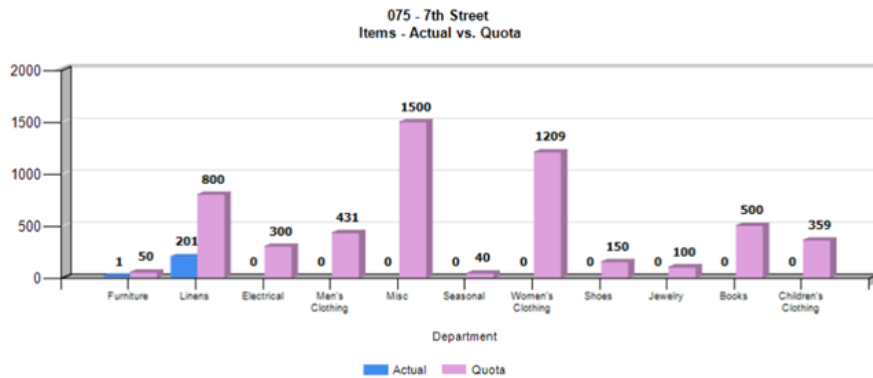
Processor	Total Hours	Gaylords Processed	Items Processed	Avg. Price	Total \$ Processed
Rayann Canzoneri	4.00	2.00	499	\$2.73	\$1,362.51
Total	4.00	2.00	499	\$2.73	\$1,362.51
Quota			500	\$2.10	\$1,050.00
Difference			-1	\$0.63	\$312.51

## 08A – PRODUCTION SUMMARY ACTUAL VS QUOTA GRAPH

The **08a – Production Summary Actual vs. Quota Graph** compares production goals with the number of items and dollar amounts for each department during the selected timeframe (i.e., day, week, and month).

How to get there:

- Navigate to the Gazette
- Click the **Retail One Stop** link
- Under **Production**, click **Quota vs. Actual Graph**
- Select the date range start and end
- Select a store and date, location grouping, and location
- Click **View Report**



Department	075 - 7th Street							
	Items				Dollars			
	Quota	Actual	Difference	% to Quota	Quota	Actual	Difference	% to Quota
Children's Clothing	359	0	-359	0.00%	\$ 1,095.81	\$ 0.00	(\$ 1,095.81)	0.00%
Men's Clothing	431	0	-431	0.00%	\$ 2,435.93	\$ 0.00	(\$ 2,435.93)	0.00%
Women's Clothing	1,209	0	-1,209	0.00%	\$ 7,136.53	\$ 0.00	(\$ 7,136.53)	0.00%
Books	500	0	-500	0.00%	\$ 1,050.00	\$ 0.00	(\$ 1,050.00)	0.00%
Electrical	300	0	-300	0.00%	\$ 1,950.00	\$ 0.00	(\$ 1,950.00)	0.00%
Furniture	50	1	-49	2.00%	\$ 750.00	\$ 39.99	(\$ 710.01)	5.33%
Jewelry	100	0	-100	0.00%	\$ 300.00	\$ 0.00	(\$ 300.00)	0.00%
Linens	800	201	-599	25.13%	\$ 2,600.00	\$ 782.99	(\$ 1,817.01)	30.12%
Misc	1,500	0	-1,500	0.00%	\$ 3,675.00	\$ 0.00	(\$ 3,675.00)	0.00%
Seasonal	40	0	-40	0.00%	\$ 120.00	\$ 0.00	(\$ 120.00)	0.00%
Shoes	150	0	-150	0.00%	\$ 900.00	\$ 0.00	(\$ 900.00)	0.00%
<b>Total</b>	<b>5,439</b>	<b>202</b>	<b>-5,237</b>	<b>3.71%</b>	<b>\$ 22,013.27</b>	<b>\$ 822.98</b>	<b>(\$ 21,190.29)</b>	<b>3.74%</b>

Item Ranking: This Group: 1  
 Region: 1 (Average 1.34%)  
 Overall: 15 (Average 3.23%)

Dollar Ranking: This Group: 1  
 Region: 1 (Average 1.26%)  
 Overall: 14 (Average 2.77%)

The chart above compares production information for items processed and the actual and difference in dollar amounts.

## 08B – PRODUCTION QUOTA DETAILS

How to get there:

The **08B – Production Quota Details** shows the how effectively staff produced compared to actual quota

**Green** = Moving product efficiently  
**White** = Ran out of product  
**Red** = Did not produce product efficiently

- Navigate to the Gazette
- Click the **Retail One Stop** link
- Under **Sales**, click **Sales Reports**
- Follow this path: **Retail > Retail Stores > Production**
- Select the date range start and end
- Select a store and date, location grouping, and location
- Click **View Report**

08B - Production Quota Details			
Under Quota	Under Quota, 0 GL Left	25% or Higher	
	061		
	6/21/2018		
Department	\$ Produced # Processors	\$ Quota GLs Proc.	\$ Diff. GLs Left
<b>Books</b>	\$1,583.50 1	\$1,320.00 2.00	\$263.50 6.00
<b>Cloth</b>	\$9,964.96 4	\$12,300.00 8.00	(\$2,335.04) 19.00
<b>Electrical</b>	\$2,525.33 4	\$2,030.00 8.00	\$495.33 7.00
<b>Linens</b>	\$1,302.71 1	\$2,850.00 5.00	(\$1,547.29) 0.00
<b>Misc</b>	\$4,148.87 4	\$4,350.00 14.00	(\$201.13) 3.00
<b>Shoes</b>	\$1,361.81 1	\$1,170.00 3.00	\$191.81 0.00

The **\$ Produced # Processors** displays how many total dollars were produced and how many processors processed

The **\$ Quota GLs Proc.** column shows total dollar quota and how many gaylords were processed

The **\$ Diff. GLs Left** column shows variance to quota (dollars only) and how many gaylords were left unprocessed