# Why Use Workday Mobile?

If you don't have time to sit in the office all day to use Workday, then Workday Mobile is for you!

## Perform administrative tasks anywhere!

#### Access to

- My Tasks
- All apps
- Manage time off requests
- · Run reports
- Dashboard





## Complete Training on the Go!

Access your LMS courses whenever you have a moment

 Tip: you can also share this with your team members so they can do compliance training from anywhere in the store.

### Access to important tasks!

Since you have access to your dashboards you can

- Manage hiring tasks
- Approve or deny time off requests
- Delegate tasks

